



Welcome Home Property Management

PO Box 8608 Moscow Idaho 83843 208-882-8391 fax 208-883-4367 whpm8828391@gmail.com

Job Application

Please number each position you are interested. #1 being the most interested. Do not number positions you are not interested in.

Cleaning

Maintenance

Painting

Office

Carpet Cleaning

Yard Work

Personal:

Name: _____ Date: _____

Address: _____ Date of birth: _____

City, State, Zip: _____ Phone Number: _____

Email: _____

Are you seeking: full time Part time Full time Summer Only Pay expected: _____

Are you willing to work overtime?: _____

Have you ever been convicted of a criminal offence? Yes No

If yes please explain and state charge and conviction: _____

Are you legally eligible for employment in the U.S.? Yes No Desired Start date: _____

Other special skills: _____

Education:

Please list the highest level of education completed: _____

In the event that you work at Welcome Home you would need to provide hard copies of the following documents on the first day of work. (Passport) or (photo ID and either [SS card] or [Birth Certificate]). Is this something you can do? _____

Employment: (Start from most recent)

Company: _____ Phone Number: _____

Address: _____ Dates worked: _____

Supervisor name: _____ Rate of pay: _____

Reason for leaving: _____

Job title & description of work: _____

Company: _____ Phone Number: _____

Address: _____ Dates worked: _____

Supervisor name: _____ Rate of pay: _____

Reason for leaving: _____

Job title & description of work: _____

Company: _____ Phone Number: _____

Address: _____ Dates worked: _____

Supervisor name: _____ Rate of pay: _____

Reason for leaving: _____

Job title & description of work: _____

References: (name and phone number)

Reference: _____

Reference: _____

Reference: _____

MAY WE CONTACT YOUR PREVIOUS EMPLOYER? ____ YES ____ NO

Do you have a valid Drivers License? Yes No License # _____

What infractions are on your driving record?: _____

If you are a cleaner you will be using your car to drive to each apartment and your hourly wage does not include mileage or gas reimbursement. Do you agree to this? _____ Do you have reliable transportation?: _____

My signature below certifies that all information in this application is correct and complete to the best of my knowledge and belief and that I understand that intentionally false information will result in refusal of employment or termination of employment discovered after date of hire. I also authorize the employers, schools, or persons named above to provide information regarding my employment, education, character and qualifications.

SIGNATURE _____ DATE _____